
MEMORANDUM



TO: Airport Advisory Board
FROM: M McPherson, City Administrator
SUBJECT: **Request to Build Hangar, Jim Ziegler**
DATE: May 3, 2021

Background:

Board Member Erickson has inquired as to whether Mr. Ziegler could increase the proposed size of his hangar from 50 x 50 feet to 50 x 60 feet and what the process is to start construction. I believe his inquiry is on behalf of Mr. Zielger; it appears that Mr. Zielger's original contractor has moved onto other projects.

Analysis:

I researched the available information in the files. I found the attached map showing potential hangar placement and maximum size. As it appears that a lease area layout map was NOT prepared for this area (we have one for the area east of the terminal building), I have no understanding as to the relationship of the hangar size to the blue lease area.

Based on the ordinance (attached) and conversations with other staff, I believe that a 60-foot-wide hangar would be acceptable. A solid determination is difficult given that we have no scaled drawing of the lease areas in this area.

The process to start construction includes:

1. Submittal of form 7460-1 to the FAA. This is required for all construction on the airport.
2. Submit plans and a building permit application for review by the building inspector for code compliance.
3. Amend the lease accordingly as applicable prior to issuance of the building permit.

Recommendation:

Staff recommends that the Board discuss the increased hangar size and identify any constraints that would prohibit the larger size.

Staff recommends that the Board direct staff to obtain a scope of service from KLJ to prepare a hangar layout plan and mark in the field the location of lease areas based on the layout plan. If one was previously prepared, it should be found and provided to staff for use.